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MINUTES OF THE BOARD OF REGENTS  
OF MURRAY STATE TEACHERS COLLEGE

April 11, 1938

The Board of Regents of Murray State Teachers College met in the office of the President in regular quarterly session at 10:00 A. M. Monday, April 11, 1938, second Monday, with Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

Approval of Minutes

Motion was made by Dr. Crume that the minutes of the meeting of the Board of Regents on January 10, 1938, copies of which had been furnished the individual members of the Board, be approved and signed. This motion was seconded by Judge Ferguson and carried unanimously.

President's Report

Dr. Richmond submitted and read to the Board his report as President, copies of which were distributed to the members of the Board, as follows.

President's Report

April 11, 1938

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I herewith submit the following items for your consideration or information:

- I. Approval of the Minutes of January 10, 1938
- II. Physical Education Building and Home Economics Building - Docket No. Ky-1062-R
  - a. Final Grant

As was reported to the Board at the last meeting, we filed requisition on November 4, 1937 for the payment of the Final Grant from the Federal Government for the construction of our Physical Education Building and Home Economics Building, Docket No. Ky-1062-R, in the amount of \$25,445.68; but, due to the fact that the floors in the Physical Education Building were still not satisfactory, the percentage on \$4,000.00, retained because of the condition of the floors, plus the Architect's fee of \$200.00 thereon, was withheld from the payment of this grant. However, on the advice of Mr. H. T. Cole, Regional Director of the P. W. A., we accepted on February 8, 1938 a check for \$23,529.46 with the understanding that the balance will be paid us as a supplemental Final Grant when these floors are finally accepted by the college.

b. Floors in Physical Education Building

On January 21, 1938, Mr. A. E. (Jack) Cole, Contractor, recommended that, as an experiment, some small holes be drilled in a few places in the Physical Education Building where the floor seems to be springy, in an effort to remedy the situation. This recommendation has been followed with good results.

c. Fee for G. Tandy Smith, Jr., Architect

On March 3, 1938, an invoice for \$748.74 in favor of Mr. G. Tandy Smith, Jr., Architect, was sent to Mr. H. T. Cole, Regional Director of the P. W. A., for final approval before payment. This amount has been paid, and it represents the final payment due Mr. Smith, as Architect, except his fee of \$200.00 on the \$4,000.00 payment which has been withheld from the Contractor because of the condition of the floors in the Physical Education Building.

d. Payment to A. E. (Jack) Cole, Contractor

On February 9, 1938, we paid Mr. A. E. (Jack) Cole, Contractor, \$14,565.34 which represents the balance due him on his contract for the construction of the Physical Education Building and the Home Economics Building, Docket No. Ky-1062-R, with the exception of \$4,000.00 retained because of the unsatisfactory condition of the floors in the Physical Education Building.

Mr. Cole's contract was for \$230,311.83 and additions authorized by approved Change Orders amounting to \$2,874.13, making a total of \$233,185.96. We have paid Mr. Cole the sum of \$229,181.96 on this contract. The difference between payments made to date and the \$4,000.00 due leaves a non-accounted for sum of \$4.00 which was deducted by P. W. A. on Final Audit for labor non-compliances.

e. Bleachers for Physical Education Building

At our request, the Universal Bleacher Company, Champaign, Illinois, sent a representative to Murray to submit bid for additional bleachers needed in the Physical Education Building. After conferring with the Executive Committee of the Board of Regents, Mr. R. E. Broach, Business Manager, accepted the bid of this company for furnishing and installing additional bleachers, with a seating capacity of 600, at a cost of \$1,411.20. This purchase covered 700 lineal feet of portable grand stands with one extra set of large size horses for outdoor use, price, delivered and installed, \$1,440.00 less 2% discount for payment within ten days.

f. Drinking Fountains in Physical Education Bldg.

To meet an urgent need, which was heretofore overlooked, drinking fountains have been purchased from R. H. Vandeveld Company, Murray, Kentucky, and installed in the Physical Education Building, as follows:

- 2 Combination Fountain Bubblers and Faucets
- 1 54" Bubbler Fountain in Lobby
- 2 Single Bubbler Fountains.

This company also moved one single bubbler drinking fountain from the Lobby of this building to the Freshman Dressing Room. This entire contract, including installation, has been completed at a total cost of \$170.00.

g. Landscaping at Physical Education Building

Since the last meeting of the Board of Regents, the spring planting season has arrived, and we have given attention to the landscaping at the Physical Education Building. Mr. R. E. Broach, Business Manager, has secured bids for the necessary shrubbery, and the planting of same, to landscape this section of the campus in keeping with the plan followed heretofore. Bids were received, as follows:

The Murray Nursery, W. P. Roberts, Mgr.  
..... \$214.20

Shupe Nurseries, Sedalia, Ky. 243.72

Mr. M. E. Wooldridge, Murray, Kentucky, was asked to submit a bid, also, but he was unable to furnish the nursery stock except in smaller and younger plants than we needed.

The proposition of the Murray Nursery Company was accepted as the lowest and best bid; and, in addition to furnishing and planting the attached list of shrubs, this bid included digging up and moving 50 shrubs which were growing at different places on our campus. This contract has not yet been completed, but the work is progressing satisfactorily.

All the contracts referred to in sub-sections c, d, e, f and g, above, are a part of P. W. A. Docket No. Ky-1062-R and are chargeable to the Building and Construction Fund provided by Grant from the Federal Government, and by loan, for the completion of this project.

h. Physical Education Building Named after Dr. J. W. Carr

Sometime ago, I wrote Senator Alben W. Barkley and asked him to aid us in securing a waiver for the P. W. A. regulation which prevents a building being named after a living person, and in getting permission to name our Physical Education Building after Dr. J. W. Carr. Senator Barkley in turn presented our request to Mr. Harold L. Ickes, Federal Emergency Administrator of Public Works, Washington, who replied as follows:

"December 16, 1937.

Hon. Alben W. Barkley,  
United States Senate.

My dear Senator Barkley:

Your letter of December 10 has been received, and I am returning the letter you enclose from Dr. James H. Richmond, President of the Murray State Teachers College with regard to naming the Physical Education Building for Dr. John W. Carr.

"While I should like to do this very much on your account and also because of the fine record of service that Dr. Carr has rendered to the College, I very much regret that I cannot make an exception to the regulation which prohibits the naming of PWA projects for living persons. I hope you will understand my situation.

Sincerely yours,

(Signed) Harold L. Ickes

Enclosure.

Administrator."

III. Purchase of Farm

✓ Since the 1938 General Assembly made an appropriation of \$25,000.00 to be used by this college for purchasing and equipping a farm, Mr. R. E. Broach, Business Manager, and Mr. A. Carman, Head of the Department of Agriculture, have been investigating the property available and suitable for this purpose. Detailed report and definite recommendations are submitted in a separate report which is attached.

IV. Health Service and Minimum Standards Required by the American Association of Teachers Colleges

V. Employment of Faculty and Staff

I am recommending the employment of the following persons, at the salaries and for the periods of time specified, for the positions indicated in the attached report. In going over this list, I will ask the advice and counsel of the Board in the consideration of certain items which will affect the general policy of the college. Instead of discussing these different phases in detail in this formal report, I will reserve my comments for oral discussion with you.

VI. Leaves of Absence

a. Miss Esther Rhodes

On account of the condition of her health, Miss Esther Rhodes has asked for a leave of absence, and I have complied with her request by granting her a leave beginning April 10, 1938 and extending through April 27, 1938.

b. Miss Mattie S. Trousdale

to Miss Mattie S. Trousdale has requested a leave of absence, beginning June 13, 1938 and extending through July 1, 1938, in order that she may take an inter-session course at Montreat College, North Carolina, which is to be offered by Dr. Suhrie, of New York University. I have granted Miss Trousdale this leave of absence.

c. Miss Ola B. Brock

Miss Ola B. Brock has requested a leave of absence, beginning June 13, 1938 and continuing through August 12, 1938, in order that she may complete the requirements for her Master's degree at Columbia University, New York. I have approved Miss Brock's request and granted her the leave of absence which she desires.

d. Miss Bertie Manor

Miss Bertie Manor has requested a leave of absence, beginning June 13, 1938 and continuing through August 12, 1938, so that she may continue her studies at George Peabody College, Nashville, Tennessee, where she expects to receive her Master's degree at the close of the summer session. I have granted Miss Manor this leave of absence in accordance with her request.

VII. Case of Miss Louella McDaniel

VIII. Employment Committee

On January 3, 1933, the Board of Regents nominated a Committee on Employment, whose responsibility it was to select students for student employment. This arrangement has not been very satisfactory and, frankly, it has been impossible to observe it in each instance. I am requesting the Board, therefore, to repeal this regulation and to leave the responsibility with the President, who is willing to assume it along with a Committee of his own choosing. This is no reflection on the past action of the Board; but, it just happens that the men designated were vitally concerned in many of the jobs to be given out, which, at times, made it difficult for them to approach this particular matter in a disinterested manner. I have the definite feeling that this recommendation should be adopted.

IX. Bonding Company's Request for Audit of Treasurer's Accounts

X. Thomas P. Norris Student Loan Fund Report

XI. Report of Business Manager

XII. Tentative Budget

I am submitting a tentative budget for the operation of this college for the coming fiscal year. In my judgment, this budget will be substantially the one under which we will operate if it is adopted by the Board. It may be necessary,

however, to modify this budget to a certain extent between now and July 1, in which event further recommendations will be submitted at a subsequent meeting of the Board. I am recommending the adoption of this tentative budget which is herewith attached.

XIII. Report of the Committee on Entrance, Credits, Certification and Graduation

XIV. Request of Mr. John F. Key for Use of Auditorium for Singing

XV. Baucum Correspondence

XVI. General Comment

All the college activities are moving along in a satisfactory manner. Many extra-curricular activities have occupied much of the time of faculty and students. We have completed a very successful basketball season. Student plays of a high order have been given by various college and training school organizations, our Debating Team has had a most successful season, winning high rank in the state, and winning all of its intercollegiate debates, and Music Week has been observed in our college by concerts given by various organizations in this department.

On March 11 and 12, the Regional Basketball Tournament for high schools in this section was held in our gymnasium. On March 25 and 26, the college entertained the Interscholastic League Meeting, embracing music and public speaking events participated in by the various high schools of this section of the state. Between 1,500 and 2,000 high school students and visitors attended or participated in these programs. The following week, April 1, we held our annual High School Senior Day, on which occasion approximately 1,500 high school seniors and sponsors were our guests. This was the largest and best event of this character ever sponsored by the college. As a matter of fact, the attendance was almost double that of any previous year.

Following our customary procedure, the college will dismiss at the close of classes tomorrow, Tuesday, April 12, in order that the faculty may attend the Kentucky Education Association. Our Murray Breakfast will be held at 8:00 o'clock Friday, April 15, at the Kentucky Hotel. I trust that you and your wives will find it possible to be with us on this occasion. I am happy to report that our Orchestra will open the Thursday morning program of the K. E. A. with a concert beginning at 9:30 A. M., in the Municipal Auditorium, and at 2:30 the same afternoon will broadcast for a half-hour over WHAS. This is gratifying recognition of our Music Department, and one that is well merited.

I am delighted to report to the Board that the attendance and the scholarship at our college have improved steadily. There has been marked improvement in these two particulars. The following figures reflect the scholarship improvement in the college:

HONOR ROLL

<u>First Semester 1936-37</u>		<u>First Semester 1937-38</u>	
<u>Number of</u> <u>Students</u>	<u>Standing</u>	<u>Number of</u> <u>Students</u>	<u>Standing</u>
4	3.0	9	3.0
0	2.9	2	2.9
4	2.8	4	2.8
11	2.7	15	2.7
12	2.6	5	2.6
8	2.5	15	2.5
11	2.4	9	2.4
15	2.3	20	2.3
25	2.2	21	2.2
<u>90</u>		<u>100</u>	

✓ Scholarship Day will be observed April 22, and special recognition will be accorded those who have merited it because of their accomplishments.

We are not only stressing attendance and scholarship on the campus, but we are striving earnestly to improve the morals and morale of the student body. We recognize that in a college of this character a large measure of freedom of action should be granted the students, and such freedom respected by the administration; but, it is also fair to say that we have a duty in safeguarding in every possible fashion the best interests of the student body. This means a few necessary but reasonable regulations. It also calls for personal counseling with individual students and student groups. This policy I have steadily pursued in my contacts with the student body, and I am happy to report that I am receiving ✓ their cooperation, and, not only I, but the entire staff and faculty report improved conditions on the campus.

✓ The enrollment for the second semester, including mid-semester enrollment just completed, is 769. This is a slight reduction over the same semester of last year, being in line with the small loss in enrollment in all the Teachers Colleges. This is a good enrollment, however, and occasions no concern.

Respectfully submitted,

James H. Richmond  
President

JHR:TB

P. S. I am submitting to you, also, for consideration a letter from Prentice Douglas which I received after I had prepared the agenda for this meeting.

JHR



FACULTY AND ADMINISTRATIVE STAFF  
RECOMMENDED FOR EMPLOYMENT  
FOR YEAR 1938-39

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
James H. Richmond	President	1-6-36 to 1-6-40	\$5,000.00
J. W. Carr	Dean	6-1-35 to 6-1-39	4,500.00
<u>Registrar's Office</u>			
Cleo Gillis Hester	Registrar	7-1-38 to 6-30-39	2,800.00
Suzanne Snook	Asst. Registrar	7-1-38 to 6-30-39	1,620.00
Esther Rhodes	Transcript Clk.	7-1-38 to 6-30-39	900.00
Bettie Hays	Recorder	7-1-38 to 6-30-39	900.00
<u>Business Office</u>			
R. E. Broach	Business Manager	7-1-37 to 6-30-41	3,000.00 <sup>3300.00</sup>
P. W. Ordway	Bkkpr. & Asst. Bus. Mgr.	7-1-38 to 6-30-39	2,400.00
Oneida Wear	Cashier & Stenographer	7-1-38 to 6-30-39	1,080.00
<u>Extension Dept.</u>			
E. H. Smith	Director	7-1-38 to 6-30-39	2,300.00
Sarah Henderson	Stenographer	7-1-38 to 6-30-39	780.00
<u>President's and Dean's Offices</u>			
Tennie Breckenridge	Sec. to President	7-1-38 to 6-30-39	1,440.00
Alice Keys	Executive Secretary	7-1-38 to 6-30-39	2,000.00
<u>Wells Hall</u>			
Annie H. Young	Dietitian	7-1-38 to 6-30-39	1,600.00
Mary W. Gardner	Matron	7-1-38 to 6-30-39	720.00
Jessie Powell	Cook	11 mo. @ \$50.00	550.00
Cally Outland	Cook	11 mo. @ \$45.00	495.00
Ethel Melton	Janitress	11 mo. @ \$50.00	550.00
<u>Campus</u>			
J. W. Strader	Carpenter	7-1-38 to 6-30-39	1,260.00
Guy Gardner	Carpenter	7-1-38 to 6-30-39	1,260.00
B. J. Hoffman	Engineer	7-1-38 to 6-30-39	1,500.00
R. T. Parker	Night Watchman	7-1-38 to 6-30-39	1,000.00
W. W. Holland	Grounds Keeper	7-1-38 to 6-30-39	720.00
Charles Gibbs	Janitor & Bus Driver	7-1-38 to 6-30-39	780.00 <sup>840.00</sup>
Ed Gibbs	Janitor & Night Watchman	7-1-38 to 6-30-39	840.00
Carl Hendricks	Janitor Foreman	7-1-38 to 6-30-39	840.00

FACULTY

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Agriculture</u>			
A. Carman	Head Dept. Agri.	7-1-38 to 6-30-39	\$3,000.00
E. B. Howton	Dept. of Agri.	7-1-38 to 6-30-39	2,400.00
<u>Art</u>			
Mary E. Hall	Head Dept. Art	7-1-38 to 6-30-39	2,200.00
<u>Biology</u>			
A. M. Wolfson	Head Dept. Biol.	7-1-38 to 6-30-39	3,200.00
G. B. Pennebaker	Dept. of Biology	7-1-38 to 6-30-39	2,900.00
Liza Spann	Dept. of Biology	7-1-38 to 6-30-39	2,300.00
<u>Commerce</u>			
F. M. Gingles	Head Dept. Com.	7-1-38 to 6-30-39	2,300.00
L. C. Fowler	Dept. of Com.	7-1-38 to 6-30-39	1,900.00
G. A. Murphey	Dept. of Com.	7-1-38 to 6-30-39	1,800.00
<u>Education</u>			
G. T. Hicks	Head Dept. Education	7-1-38 to 6-30-39	3,500.00
Nellie May Wyman	Dept. of Education	7-1-38 to 6-30-39	2,250.00
G. C. Poret	Dept. of Education	7-1-38 to 6-30-39	2,700.00
Fred Shultz	Dept. of Education	9-19-38 to 6-30-39	2,250.00
<u>Geography and Geology</u>			
Floy Robbins	Head Dept. Geography and Geology	7-1-38 to 6-30-39	2,900.00
W. M. Caudill	Dept. of Geog. & Geol. and Dean of Men	7-1-38 to 6-30-39	2,700.00
<u>Health and Physical Education</u>			
Roy Stewart	Head of Dept. Health & Physical Ed.	7-1-38 to 6-30-39	2,800.00
Carlisle Cutchin	Dept. H. & Phys. Ed.	7-1-38 to 6-30-39	2,500.00
John E. Miller	Dept. H. & Phys. Ed.	7-1-38 to 6-30-39	2,200.00
James W. Moore	Dept. H. & Phys. Ed.	9-1-38 to 6-1-39	2,250.00
Carrie Allison	Dept. H. & Phys. Ed.	7-1-38 to 6-30-39	2,150.00
<u>Home Economics</u>			
Ruth Sexton	Head Dept. Home Ec.	7-1-38 to 6-30-39	2,300.00
Evelyn Slater	Dept. Home Ec.	7-1-38 to 6-30-39	2,100.00

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Languages and Literature</u>			
Herbert Drennon	Head Dept. Lang. & Lit.	7-1-38 to 6-30-39	\$3,800.00
Nadine Overall	Dept. Lang. & Lit.	7-1-38 to 6-30-39	\$2,300.00
Lillian Hollowell	Dept. Lang. & Lit.	7-1-38 to 6-30-39	2,200.00
F. D. Mellen	Dept. Lang. & Lit.	7-1-38 to 6-30-39	2,600.00
L. J. Hortin	Dept. Lang. & Lit.	7-1-38 to 6-30-39	2,240.00
Beatrice Frye	Dept. Lang. & Lit.	7-1-38 to 6-30-39	2,300.00
<u>Mathematics</u>			
M. G. Carman	Head Dept. Math.	7-1-38 to 6-30-39	3,200.00
Evelyn Linn	Dept. of Math.	7-1-38 to 6-30-39	2,200.00
<u>Music</u>			
Price Doyle	Head Dept. Music	7-1-38 to 6-30-39	3,300.00
L. R. Putnam	Dept. of Music	7-1-38 to 6-30-39	2,300.00
W. H. Fox	Dept. of Music	7-1-38 to 6-30-39	2,500.00
F. P. Inglis	Dept. of Music	7-1-38 to 6-30-39	2,100.00
C. R. McGavern	Dept. of Music	7-1-38 to 6-30-39	1,800.00
Daisy E. Hinkle	Dept. of Music	7-1-38 to 6-30-39	1,800.00
J. N. Garton	Dept. of Music	7-1-38 to 6-30-39	1,600.00
<u>Physical Sciences</u>			
Chas. Hire	Head Dept. Phys. Sci.	7-1-38 to 6-30-39	3,800.00
A. F. Yancey	Dept. Phys. Sci.	7-1-38 to 6-30-39	2,400.00
W. E. Blackburn	Dept. Phys. Sci.	7-1-38 to 6-30-39	2,400.00
R. A. Johnston	Dept. Phys. Sci.	7-1-38 to 6-30-39	2,400.00
<u>Social Science</u>			
C. S. Lowry	Head Dept. Soc. Sci.	7-1-38 to 6-30-39	3,200.00
G. C. Ashcraft	Dept. Soc. Sci.	7-1-38 to 6-30-39	2,400.00
Rue L. Beale	Dept. Soc. Sci.	7-1-38 to 6-30-39	2,100.00
Mayrell Johnson	Dept. Soc. Sci.	7-1-38 to 6-30-39	2,000.00
<u>Training School</u>			
W. J. Caplinger	Director	7-1-38 to 6-30-39	1,650.00
C. M. Graham	Prin. Train Sch.	7-1-38 to 6-30-39	2,300.00
Margaret Campbell	Critic Teacher	7-1-38 to 6-30-39	2,050.00
Lora Frisby	Critic Teacher	7-1-38 to 6-30-39	1,900.00

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
Clifton Thurman	Critic Teacher	7-1-38 to 6-30-39	\$1,900.00
Roberta Whitnah	Critic Teacher	7-1-38 to 6-30-39	1,900.00
Clara Rimmer	Critic Teacher	7-1-38 to 6-30-39	1,900.00
Emma J. Helm	Critic Teacher	7-1-38 to 6-30-39	1,800.00
Naomi Maple	Critic Teacher	7-1-38 to 6-30-39	1,600.00
Mattie S. Trousdale	Critic Teacher	7-1-38 to 6-30-39	1,900.00
Desiree Beale	Critic Teacher	7-1-38 to 6-30-39	1,900.00
Ola B. Brock	Critic Teacher	7-1-38 to 6-30-39	1,750.00
Bertie Manor	Critic Teacher	7-1-38 to 6-30-39	1,850.00

#### Library

W. J. Gibson	Head of Library	7-1-38 to 6-30-39	2,400.00
Verna M. Goode	Library	7-1-38 to 6-30-39	1,900.00
E. L. Brown	Library	7-1-38 to 6-30-39	2,000.00
Mayme Whitnell	Train. Sch. Lib.	11 mo. @ \$75.00	825.00

#### Post Office

Glin Jeffrey	Postmaster.	7-1-38 to 6-30-39	480.00
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#### Employees To Be Paid out of Building and Construction Fund for Physical Education Building, Docket No. Ky-1062-R

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Vernon Gresham	Foreman Janitor and Mechanic	\$85.00 per mo.
Fannye Whayne	Caretaker Girls' Shower Room	50.00 per mo.
A. G. Murray	Janitor and Caretaker Boys' Shower	45.00 per mo.

#### Salary Adjustments

I should like to reserve the right to make recommendations to adjust a few of these salaries in the event that our enrollment is larger than our budget estimate indicates. Frankly, I think the enrollment will be larger, but it is unwise budgetary procedure to build a budget on that anticipation. I feel that it is perfectly proper, however, to make a few adjustments to the advantage of certain members of our organization in the event that we find later in the year that more money will be available.

#### Classification of Faculty and Staff

I am now working on a re-classification of the faculty and staff. At a subsequent meeting, I will make recommendations to the Board regarding the classification of each member of our organization. It is not essential that this be done at this meeting, but is desirable that any modification in classification be recommended to you to adopt or modify before the beginning of the fiscal year.

FACULTY AND ADMINISTRATIVE STAFF NOT INCLUDED  
IN PRESIDENT'S FORMAL RECOMMENDATIONS  
OF APRIL 11, 1938

<u>Name</u>	<u>Assignment</u>	<u>Tentative Budget for Position</u>
	Business Office	\$ 340.00
# M. O. Wrather	Asst. Director of Extension	2,200.00
	Dean of Women	1,800.00
	Nurse	1,000.00
	Boiler	1,080.00
	Farm Superintendent	300.00
	Art and Dramatics	1,800.00 ✓
	College Physician	1,100.00
	Dept. Home Economics	1,833.00 ✓
	Training School Secretary	660.00 ✓

Payments to Contractor and Architect Approved

Motion was made by Dr. Crume that the Board approve the payments to Mr. A. E. (Jack) Cole, Contractor, and Mr. G. Tandy Smith, Jr., Architect, as indicated in the President's report. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Purchase of Bleachers Approved

Motion was made by Judge Ferguson that the Board approve the action of the Executive Committee in authorizing the purchase of the bleachers for the Physical Education Building. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Purchase of Drinking Fountains Approved

Motion was made by Mr. Rogers that the Board approve the purchase of the drinking fountains in the Physical Education Building. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Landscaping at Physical Education Building Approved

Motion was made by Mr. Rogers that the Board approve the landscaping project at the Physical Education Building, as reported by the President. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Chairman H. W. Peters Arrived at Meeting

At this point in the meeting, Chairman H. W. Peters arrived, at which time Vice Chairman T. O. Turner retired from the chair so that the Chairman might preside.

### Dedication of Physical Education Building

Dr. Richmond suggested to the Board that even though the PWA authorities would not permit us, officially, to name the Physical Education Building after Dr. John W. Carr during his lifetime, he thought it would be well for us to select an appropriate time for the dedication of the building, now that the project is almost entirely completed, and arrange for a formal program on that occasion.

Following the recommendation of Dr. Richmond, it was agreed that the President should make plans for the dedication of the Physical Education Building at some appropriate time, perhaps next fall.

### Employment Committee

Motion was made by Senator Turner that the Board abolish the Committee on Student Employment as previously set up by action of the Board. This motion was seconded by Mr. Rogers and was carried unanimously.

### Student Employment Responsibility of President

Motion was made by Judge Ferguson that the Board leave the responsibility of student employment with the President. This motion was seconded by Mr. Rogers and was carried unanimously.

### Audit of Treasurer's Accounts

It was agreed that the matter of furnishing the bonding company an audit of the accounts of the Treasurer should be handled through the regular channels of the Auditing Division of the Finance Department of the Commonwealth of Kentucky.

### Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented to the Board the reports of the Committee on Entrance, Credits, Certification and Graduation, and recommended that they be approved, as follows.

April 11, 1938

To the Board of Regents  
Murray State Teachers College

Gentlemen:

At the meeting of the Board of Regents on January 10, 1938, the Committee on Entrance, Credits, Certification, and Graduation recommended that the following seniors be granted the degrees indicated as of February 5, 1938, provided they completed their work satisfactorily and met all other requirements for a degree on or before that date. The Committee now informs you that all requirements for a degree were met by the time specified and they will be given diplomas bearing the date of February 5, 1938.

#### BACHELOR OF ARTS

McDougal, Juanita Belle  
Pollard, Lucille

#### BACHELOR OF SCIENCE

Coulter, Joseph Howard  
Crockett, Robert Andrew  
Walker, Anice Elizabeth

BACHELOR OF SCIENCE IN HOME ECONOMICS

Henderson, Jessie Corene

BACHELOR OF MUSIC EDUCATION

Rogers, Ruth Ambrose

The Committee, having investigated the records of the following students and found that they met all the requirements for the degree indicated by February 28, 1938, hereby recommends them to the Board of Regents for graduation as of February 28, 1938.

BACHELOR OF SCIENCE

Atkison, Douglas Laudell  
Turner, Rupayne

Very truly yours,

Cleo Gillis Hester  
J. W. Carr  
Herbert Drennon  
Alfred M. Wolfson  
Floy Robbins  
G. T. Hicks

April 11, 1938

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation, we report as follows:

1. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Graves, Margaret Allie  
Holton, Juliet Milton  
Swann, Bessye Fae (Mrs. J. O. Patton)

2. We recommend that the SPECIAL COLLEGE CERTIFICATE IN PUBLIC SCHOOL MUSIC of the person named below be renewed for life, as she has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Holton, Juliet Milton

3. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

de Graffenreid, Lucille (Mrs. Ralph Wilson)  
McDougal, Mrs. Estelle Williams  
Moss, Rubye W. (Mrs. Roberts)  
Patton, Marrie Dee (Mrs. Tucker)  
Rudolph, Lola Evelyn (Mrs. Rye)  
Tackett, Agatha (Mrs. Ethlan Crider)

Very truly yours,

Floy Robbins	J. W. Carr
G. T. Hicks	Herbert Drennon
Cleo Gillis Hester	Alfred M. Wolfson

Motion was made by Judge Ferguson that the recommendations of the Committee and of the President be approved and the degrees be conferred and the certificates be renewed in accordance therewith. This motion was seconded by Senator Turner, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Request of Prentice Douglas

Dr. Richmond read to the Board a letter which he had received from Prentice Douglas appealing to the college to pay at least a part of the cost of X-rays which he had taken after receiving an injury last fall in his class work in Physical Education 112A.

Motion was made by Senator Turner that the Board decline to pay the claim of Prentice Douglas for injury which he received while meeting his class in Physical Education 112A. This motion was seconded by Dr. Crume and was carried unanimously.

#### Thomas P. Norris Student Loan Fund Reports

Dr. Richmond submitted to the Board the report on the Thomas P. Norris Student Loan Fund for the quarter ending December 31, 1937, which had been filed with him since the last meeting of the Board of Regents.

Motion was made by Senator Turner that the Thomas P. Norris Student Loan report as of December 31, 1937 be received and made a part of the minutes. This motion was seconded by Judge Ferguson and unanimously carried, and the report follows:

#### NORRIS STUDENT LOAN FUND ACCOUNT QUARTER ENDING DECEMBER 31, 1937

	Debit	Credit
Norris Loan Appropriation (Amount of notes received from Mr. T. H. Stokes, November, 1934)		\$22,498.55
Cash Account to September 30, 1937	\$ 6,739.67	6,353.44
Cash Account Oct., Nov. & Dec., 1937	649.81	319.75
Notes Receivable to Sept. 30, 1937	26,628.05	5,902.67
Notes Receivable Oct., Nov. & Dec., 1937	319.75	594.12
Interest to Sept. 30, 1937	---	837.00
Interest Oct., Nov. & Dec., 1937	---	55.69
* Expense to Sept. 30, 1937	2,223.94	---
* Expense Oct., Nov. & Dec., 1937	---	---
	\$36,561.22	\$36,561.22

#### Summary of Cash

Cash collected to December 31, 1937	\$7,389.48
Cash expended to December 31, 1937	6,673.19
Balance December 31, 1937	\$ 716.29
Bank Balance December 31, 1937	
Peoples Savings Bank	\$248.13
Bank of Murray	468.16
	\$716.29



Summary of Notes Receivable

Amount of notes received from Mr. T. H. Stokes, Nov., 1934 .....	\$22,498.55
Loans made from Nov. 1934 to Dec. 31, 1937 .....	4,429.25
Total loans made to December 31, 1937 .....	\$26,927.80
Plus: Debit to notes receivable to take up re- turned check .....	20.00
	<u>\$26,947.80</u>

Amount collected on principal of notes from Nov., 1934 to Dec. 31, 1937 .....	6,496.79
Balance notes on hand December 31, 1937 .....	<u>\$20,415.01</u>

\* Items in expense are fees paid for Norris heirs except  
\$2.74 paid for a ledger and file.

(Signed) R. E. Broach  
Custodian

ADDITIONAL REPORT OF THOMAS P. NORRIS STUDENT  
LOAN FUND FOR QUARTER ENDING DECEMBER 31, 1937

At the meeting of the Board of Regents on September 24, 1934, I was made custodian of the Norris Student Loan Fund. Immediately upon receipt of the notes from the former custodian, notice was sent to each person owing this fund. These notices have been repeated about every three or four months.

STANDING OF NOTES MADE PRIOR TO NOVEMBER 28, 1934

In checking through our ledger, I find that collections have been made in full on 48 of the old notes and partial collections have been made on 39 old notes. The ledger also shows that we have 162 of these old notes on hand and that a number of them do not have any surety. No payments have been made on a large number of these notes. Some of them date back to the year 1925.

We have been making a strenuous effort to get these old notes in better standing.

LOANS MADE SINCE NOVEMBER 28, 1934

I have made loans to 119 different students in an aggregate sum of \$4,429.25. Of these recent loans, 50 have been paid in full and 69 have been partially paid or are in good standing. All of the loans made since November, 1934 have what we consider good surety.

EXPENSES PAID OUT OF THIS FUND

You will note on the other section of this report that we have paid expenses from this fund in the sum of \$2,223.94. With the exception of \$2.74 paid for a ledger and file, this expense consists of the fees and board we have paid for the Norris heirs who have attended school here. This was Mr. Norris' request when he made the donation of this loan fund.

Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, filed a lengthy and somewhat detailed report concerning the Thomas P. Norris Student Loan Fund covering the condition of the fund because of some outstanding notes, without sureties, signed by persons who are now deceased, and other notes that are in bad condition because of the lack of proper sureties, and, in some cases, without any surety at all.

Motion was made by Senator Turner that the Board authorize Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, to accept payment for the notes of Mrs. Betty Wells Outland, amounting to \$30.00, and waive the interest. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Motion was made by Senator Turner that the Board authorize the Custodian of the Thomas P. Norris Student Loan Fund to accept payment of Verna Williams' note of \$100.00, dated November 6, 1926, and to waive the interest. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Motion was made by Senator Turner that the Board authorize the Custodian of the Thomas P. Norris Student Loan Fund to close the transaction with Mr. J. D. Rains in the manner reported by Mr. Broach by accepting payment of \$65.00 to cover his note of \$50.00, dated April 4, 1927, and \$15.00 for interest, waiving the balance of the interest on account of the condition of his health. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Motion was made by Senator Turner that the Board of Regents authorize Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, to charge off his records, as uncollectible, the following notes, without security, covering funds borrowed by the five people who are now deceased:

Charles Edwin Boswell, Jr. ..	\$150.00
Lalah Ross .....	150.00
Martha Ruoff .....	300.00
Dora Jean Skinner .....	250.00
Polkie Taylor .....	115.00
Total .....	\$965.00

This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Motion was made by Judge Ferguson that the Board of Regents authorize the Custodian of the Thomas P. Norris Student Loan Fund to waive the interest on Otto Dunn's note of \$200.00 if the amount of the note can be collected. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Dr. Richmond recommended that Mr. R. E. Broach's report on the Thomas P. Norris Student Loan Fund for the quarter ending March 31, 1938 be received and made a part of the minutes. Motion was made by Senator Turner that the Thomas P. Norris Student Loan Fund report, as of March 31, 1938, be received and made a part of the minutes. This motion was seconded by Judge Ferguson and unanimously carried, and the report follows.

NORRIS STUDENT LOAN FUND ACCOUNT  
QUARTER ENDING MARCH 31, 1938

	Debit	Credit
<u>Norris Loan Appropriation</u>		
(Amount of notes received from Mr. T. H. Stokes, November, 1934)		\$22,498.55
Cash Account to December 31, 1937	\$7,389.48	6,673.19
Cash Account Jan., Feb., & March, 1938	2,331.91	1,680.25
Notes Receivable to December 31, 1937	26,947.80	6,496.79
Notes Receivable Jan., Feb., & Mar., 1938	1,263.25	1,910.39
Interest to December 31, 1937	---	892.69
Interest Jan., Feb., & March, 1938	---	421.52
Expenses to December 31, 1937	2.74	---
Expenses Jan., Feb., & March, 1938	31.50	---
Fees for Norris Heirs to December 31, 1937	2,221.20	---
Fees for Norris Heirs Jan., Feb., & March, 1938	385.50	---
	<u>\$40,573.38</u>	<u>\$40,573.38</u>

Summary of Cash:

Cash collected to March 31, 1938 ....	\$9,721.39	
Cash expended to March 31, 1938 .....	<u>8,353.44</u>	
		\$1,367.95

Bank Balances March 31, 1938		
Peoples Savings Bank .....	\$ 657.66	
Bank of Murray .....	\$735.29	
Less: Checks out .....	<u>25.00</u>	
	710.29	\$1,367.95

Summary of Notes Receivable

Amount of notes received from T. H. Stokes		
Nov., 1934 .....	\$22,498.55	
Loans made from Nov., 1934 to March 31, 1937 .	<u>5,692.50</u>	
Total notes received from Mr. Stokes & loans made to March 31, 1938 .....	\$28,191.05	
Plus: Debit to notes receivable to take up returned check .....	<u>20.00</u>	
		\$28,211.05

Amount collected on principal of notes from		
Nov., 1934 to March 31, 1938 .....	<u>8,407.18</u>	
Notes on hand March 31, 1938 .....		\$19,803.87

R. E. BROACH  
Custodian

Thomas P. Norris Student Loan Fund Clerical Expense Paid

Dr. Richmond recommended that the Board of Regents authorize that payment be made from the Thomas P. Norris Student Loan Fund for the extra clerical services necessary in making recent collections on loans from this fund.

Motion was made by Dr. Crume that payment in the amount of \$34.24 be made out of the Thomas P. Norris Student Loan Fund for extra clerical services used in connection with recent collections of loans from this fund. This motion was seconded by Senator Turner, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Thomas P. Norris Student Loans Require Adequate Security

Motion was made by Senator Turner that no loan from the Thomas P. Norris Student Loan Fund be made in the future without proper and adequate security, and that all expense necessary in getting this security be borne by the person securing the loan. This motion was seconded by Judge Ferguson and unanimously carried.

#### Board Recessed for Lunch

The Board of Regents recessed for lunch at 12:00 M.

#### Floors in the Physical Education Building Accepted

Immediately after lunch, an official inspection of the floors of the Physical Education Building was made by the members of the Board of Regents, the President and Business Manager, and, on returning to the executive session, Dr. Richmond recommended that we report to the Federal Emergency Administration of Public Works that we are satisfied with the floors in this building, and that we request that the remainder of our Final Grant from the Federal Government, \$1,890.00 (45% of \$4,200.00), be paid immediately.

Motion was made by Dr. Crume that the Regional Director of the Federal Emergency Administration of Public Works, Atlanta, Georgia, be notified that the floors in the Physical Education Building are now satisfactory, and that he be requested to see that prompt payment is made of the remaining \$1,890.00 due Murray State Teachers College on the Final Grant from the Federal Government for the construction of this project, Docket No. Ky-1062-R. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Purchase of College Farm

At the request of Dr. Richmond, Mr. R. E. Broach, Business Manager, made a report to the Board of the findings of the committee with reference to the purchase of the college farm. Mr. Broach submitted a written report on the farms inspected by the committee, the deliberations and final recommendations of this committee, which was composed of Judge Charles Ferguson, Dr. C. E. Crume and Mr. Joe Rogers, members of the Board of Regents; Mr. F. G. Burd, Director of Industrial and Agricultural Production of the Welfare Board, representing Governor A. B. Chandler; Dr. J. W. Carr, Dean; Mr. A. Carman, Head of the Department of Agriculture; and Mr. R. E. Broach, Business Manager. It was the recommendation of the committee that the 184 acre tract of land, now belonging to Mrs. Winona Stevens Jones and to Mr. Clint Jones, be purchased for the college farm. The Board discussed informally the desirability and the cost of the various tracts of land available for a college farm but did not take official action with reference to the purchase of this farm.

#### Chairman H. W. Peters Left To Fill Another Engagement

Chairman H. W. Peters was obliged to leave the Board meeting at 3:00 P. M. because of another engagement, so, Vice Chairman T. O. Turner presided for the remainder of the session.

Miss Louella McDaniel Dismissed from Faculty

Dr. Richmond reported to the Board that a Committee of the Student Organization had come to his office and called his attention officially to the behavior and apparent condition of Miss Louella McDaniel at a dance given at the college recently. He stated that he could not ignore this situation, in view of the established policy with reference to drunkenness or unbecoming behavior of students at the college dances; therefore, he had called Miss McDaniel to his office, had asked her to explain her conduct on the occasion referred to, had extended her every courtesy and had given her ample opportunity to disprove, in the presence of witnesses, the statements that had been made concerning her condition and her actions at this dance. Dr. Richmond also submitted to the Board some correspondence with Miss McDaniel with reference to this situation, showing that she had been given an official written invitation to appear before the Board of Regents to submit evidence in her behalf, which she had declined, in writing, to do. Dr. Richmond added that, in view of Miss McDaniel's statements and her attitude toward the situation, he had followed his own judgment and had suspended her from her duties as a faculty member on March 3, 1938, pending official action by the Board of Regents. Dr. Richmond further stated that it was his recommendation that Miss McDaniel be paid for the time during which she had been suspended, and that she be dismissed as of today.

Motion was made by Dr. Crume that the action taken by the President in suspending Miss Louella McDaniel be sustained by the Board of Regents, and, further, that, since Miss McDaniel was not formally dismissed from the college, she be paid for the time of suspension, March 3, 1938 to and including April 11, 1938, and further, that, in view of the evidence submitted to the Board, which Miss McDaniel chose not to attempt to refute, she be dismissed from the college as of this date (April 11, 1938). This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Contracts with Murray City Board of Education and with Calloway County Board of Education for Training School Instruction

Dr. Richmond reported to the Board that he and the Business Manager had had conferences with the Murray City Board of Education and with the Calloway County Board of Education with reference to their contracts for the instruction at our training school of certain students living within the jurisdiction of these Boards.

Motion was made by Judge Ferguson that the Board authorize the President to sign, on behalf of the Board of Regents, the revised contracts for training school tuition which are now being prepared for the Murray City Board of Education and for the Calloway County Board of Education. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Tentative Budget Presented

Next, Dr. Richmond called on Mr. R. E. Broach, Business Manager, to present to the Board the tentative budget for the fiscal year 1938-39, which they had worked out together. Copies of the suggested budget were distributed to the members of the Board, and Mr. Broach explained more in detail some of the various items contained in this budget, which follows.

BUDGET OF MURRAY STATE TEACHERS COLLEGE  
JULY 1, 1938 THROUGH JUNE 30, 1939

ESTIMATED RECEIPTS

	<u>STATE</u> <u>APPROPRIATION</u>	<u>REVOLVING</u> <u>FUND</u>	<u>TOTAL</u>
A. State Appropriation ...	\$219,400.00	\$-----	\$219,400.00
B. <u>Revolving Fund Receipts</u>			
Incidental Fees .....	-----	33,000.00	33,000.00
Laboratory Fees .....	-----	8,250.00	8,250.00
Tuition, College .....	-----	2,500.00	2,500.00
Tuition, Training School .....	-----	6,000.00	6,000.00
Extension Income .....	-----	2,000.00	2,000.00
Dormitory Room Rent ...	-----	8,900.00	8,900.00
Dining Hall .....	-----	34,000.00	34,000.00
Farm .....	-----	1,000.00	1,000.00
Book Store .....	-----	1,000.00	1,000.00
Miscellaneous .....	-----	500.00	500.00
Athletics .....	-----	6,150.00	6,150.00
College News .....	-----	1,200.00	1,200.00
Home Management House .	-----	500.00	500.00
Total .....	\$219,400.00	\$105,000.00	\$324,400.00

ESTIMATED EXPENDITURES

	<u>STATE</u> <u>APPROPRIATION</u>	<u>REVOLVING</u> <u>FUND</u>	<u>TOTAL</u>
A. Salaries, Wages, Fees and Other			
Personal Services .....	\$197,000.00	\$ 17,940.00	\$214,940.00
B. <u>Services other than personal</u>			
B-1 Traveling Expense .....	-----	3,000.00	3,000.00
B-2 Freight, Express & Drayage .	-----	500.00	500.00
B-3 Postage, Telephone & Telegraph	3,000.00	--- --	3,000.00
B-4 Printing, Binding & Advertising	-----	2,000.00	2,000.00
B-5 Electricity and Water .....	9,000.00	--- --	9,000.00
B-6 Sewerage Rent .....	-----	860.00	860.00
B-7 Training School Transportation	-----	700.00	700.00
C. <u>Supplies and Materials</u>			
C-1 Office Supplies and Equipment	-----	1,500.00	1,500.00
C-2 Fuel and Power Plant Supplies	3,900.00	6,100.00	10,000.00
C-3 Cleaning Supplies and Equipment	-----	1,500.00	1,500.00
C-4 Plumbing and Electrical Supplies	-----	1,000.00	1,000.00
C-5 Scientific & Technical Supplies	-----	5,000.00	5,000.00
C-6 Renewals, Repairs & Replacements	-----	9,000.00	9,000.00
D. <u>Other Current Charges and Obligations</u>			
D-1 Insurance .....	6,500.00	--- --	6,500.00
D-2 Association Memberships ....	-----	300.00	300.00
D-3 Rents .....	-----	7,200.00	7,200.00
D-4 Refunds .....	-----	1,000.00	1,000.00
E. <u>Auxiliary Agencies</u>			
E-1 Books, Supplies, Periodicals, etc. -- --		4,500.00	4,500.00
E-2 Athletics - Contracts, Games, Equipment, etc. ....	-----	11,000.00	11,000.00
E-3 Dining Hall and Dormitories - Food, Supplies, etc. ....	-----	25,500.00	25,500.00
E-4 Chapel Programs, Commencement and Entertainment .....	-----	1,500.00	1,500.00
E-5 Debating .....	-----	400.00	400.00
E-6 College News .....	-----	2,000.00	2,000.00
E-7 Home Management House .....	-----	500.00	500.00
E-8 Farm .....	-----	2,000.00	2,000.00
Total	\$219,400.00	\$105,000.00	\$324,400.00

### Insurance Rates To Be Investigated

Motion was made by Judge Ferguson that President Richmond be authorized and directed to call to the attention of the insurance authorities and the Actuarial Bureau of the State the insurance rates that are now being paid by Murray State Teachers College, and make an effort to secure reduced rates on our insurance. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### Faculty and Administrative Staff Recommendations

Next, Dr. Richmond explained to the Board his recommendations with reference to the employment of the faculty and administrative staff.

Dr. Richmond recommended that this Board employ a full-time Registered Nurse to live in the dormitory and help to care for the health of our students. He stated that he wanted a woman who is young enough to understand the problems of the girls yet old enough to command their respect, and some one with the personality to ingratiate herself with the student body. Dr. Richmond added that he should like for the Board to adopt this policy but not to announce it until he could have time to select the person whom he would recommend for this position.

Next, Dr. Richmond asked Mr. R. E. Broach to advise the Board about the boiler situation, and Mr. Broach stated that he thought we should reduce our student employees to operate the boilers in the heating plant, and employ two men to operate and care for the heating system.

Mr. Broach also reported on the proposed improvement of our heating system. He said that Dr. James H. Graham, Dean of the College of Engineering, University of Kentucky, had made a tentative survey of our system, and is recommending the installation of high pressure boilers. Mr. Broach added that Dr. Graham expects to be in Murray next week to submit detailed recommendations, and he stated further that, if we decide to install high pressure boilers instead of the low pressure, which are now used, a high pressure boiler which has been installed at some other State institution will be given to this college.

The College Physician situation was discussed informally but no definite action was taken with reference to this position. When it was brought out that the College Physician would be relieved of a great amount of work and responsibility if a Registered Nurse is employed, the amount of money set aside in the proposed budget for this position was tentatively reduced from \$1,100.00 to \$750.00.

Dr. Richmond called the attention of the Board to the fact that our institution should not be overstaffed with Murray Alumni, especially citizens of Murray, or even residents of Kentucky. Without taking formal action, the Board of Regents concurred in this policy.

### Faculty and Administrative Staff Elected and Budget Approved

Motion was made by Judge Ferguson that the Board of Regents approve the nominations for the election of the faculty and administrative staff and adopt the budget as submitted by the President and Business Manager. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### Mr. R. E. Broach's Salary Increased

Dr. Richmond suggested that Mr. R. E. Broach, Business Manager, be excused from the meeting because he wanted to discuss his reemployment. After Mr. Broach left the meeting, Dr. Richmond stated to the Board that he thought Mr. Broach was worth more money than the amount listed in his formal salary recommendations, and that he should like to see Mr. Broach be paid an annual salary of \$3,300.00 even though he has an unexpired contract for three more years, until June 30, 1941, at a salary of \$3,000.00.

Motion was made by Mr. Rogers that the Board of Regents make another contract with Mr. R. E. Broach as Business Manager and increase his salary to \$3,300.00 per year for the remaining three years of his contract, beginning July 1, 1938 and continuing through June 30, 1941. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### Board Recessed

On motion by Dr. Crume, which was seconded by Mr. Rogers and unanimously carried, the Board of Regents recessed until 10:00 A. M. Tuesday, April 19, 1938.

### Board Reconvened

In accordance with the action of the Board, in recessing on April 11, 1938, the Board of Regents of Murray State Teachers College reconvened in the office of the President at 10:00 A. M. Tuesday, April 19, 1938, with Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

### Purpose of Meeting

The purpose of this meeting was chiefly to continue the discussion of the purchase of a college farm.

### College Farm

The members of the Board of Regents, the President, the Head of the Department of Agriculture and the Business Manager discussed at considerable length the merits and disadvantages of the various tracts of land which appeared to be suitable for use as a college farm, and which had been inspected, including the Ryan property, the Sledd farm, the Waldrop place, the Jones farms and the Sale-Wilson tracts, then these official representatives of Murray State Teachers College retired from the President's office and went to view and inspect further some of the property under consideration, which seemed best suited to the needs of the college.

When these inspections had been made, the discussion of the purchase of a farm was resumed in executive session in the office of the President, but no definite action was taken.

### Training School Tuition Waived

Dr. Richmond called the attention of the Board to certain cases where patrons claimed the right to exemption of training school fees, and he recommended that, without establishing a precedent, he and the Business Manager be authorized to waive the payment of training school tuition in the cases of Latta Laverne Venable, Mildred Winchester and Vivian Hale if they see fit.



### Mr. R. E. Broach's Salary Increased

Dr. Richmond suggested that Mr. R. E. Broach, Business Manager, be excused from the meeting because he wanted to discuss his reemployment. After Mr. Broach left the meeting, Dr. Richmond stated to the Board that he thought Mr. Broach was worth more money than the amount listed in his formal salary recommendations, and that he should like to see Mr. Broach be paid an annual salary of \$3,300.00 even though he has an unexpired contract for three more years, until June 30, 1941, at a salary of \$3,000.00.

Motion was made by Mr. Rogers that the Board of Regents make another contract with Mr. R. E. Broach as Business Manager and increase his salary to \$3,300.00 per year for the remaining three years of his contract, beginning July 1, 1938 and continuing through June 30, 1941. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### Board Recessed

On motion by Dr. Crume, which was seconded by Mr. Rogers and unanimously carried, the Board of Regents recessed until 10:00 A. M. Tuesday, April 19, 1938.

### Board Reconvened

In accordance with the action of the Board, in recessing on April 11, 1938, the Board of Regents of Murray State Teachers College reconvened in the office of the President at 10:00 A. M. Tuesday, April 19, 1938, with Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

### Purpose of Meeting

The purpose of this meeting was chiefly to continue the discussion of the purchase of a college farm.

### College Farm

The members of the Board of Regents, the President, the Head of the Department of Agriculture and the Business Manager discussed at considerable length the merits and disadvantages of the various tracts of land which appeared to be suitable for use as a college farm, and which had been inspected, including the Ryan property, the Sledd farm, the Waldrop place, the Jones farms and the Sale-Wilson tracts, then these official representatives of Murray State Teachers College retired from the President's office and went to view and inspect further some of the property under consideration, which seemed best suited to the needs of the college.

When these inspections had been made, the discussion of the purchase of a farm was resumed in executive session in the office of the President, but no definite action was taken.

### Training School Tuition Waived

Dr. Richmond called the attention of the Board to certain cases where patrons claimed the right to exemption of training school fees, and he recommended that, without establishing a precedent, he and the Business Manager be authorized to waive the payment of training school tuition in the cases of Latta Laverne Venable, Mildred Winchester and Vivian Hale if they see fit.

Motion was made by Dr. Crume that the President and Business Manager be authorized to handle these cases with reference to tuition at the training school for this year. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Bookstore Contract with Lee Clark Renewed

Dr. Richmond recommended that the Board renew the contract with Mr. Lee Clark for the operation of the College Bookstore.

Motion was made by Mr. Rogers that the contract with Mr. Lee Clark for the operation of the College Bookstore be renewed for another year on the same terms as last year. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Board Recessed

Motion was made by Mr. Rogers that the Board recess until 9:30 A. M. Tuesday, April 26, 1938. This motion was seconded by Dr. Crume and was carried unanimously.

#### Board Reconvened

✓ As per action of April 19 in recessing, the Board of Regents of Murray State Teachers College reconvened in the office of the President at 9:30 A. M. Tuesday, April 26, 1938. Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner were present, and in the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

#### Salary of Mr. Charles Gibbs Corrected

Dr. Richmond reported to the Board that it was his intention to recommend that Mr. Charles Gibbs' salary should be \$840.00 instead of \$780.00, as listed in his formal report of April 11.

Motion was made by Judge Ferguson that this correction be made in Mr. Charles Gibbs' salary and that he be paid \$840.00 for the coming year. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Salary of Mr. L. J. Hortin Corrected

Dr. Richmond stated that he intended to recommend that Mr. L. J. Hortin's salary be \$2,300.00 instead of \$2,240.00, as listed in his report to the Board on April 11.

Motion was made by Dr. Crume that the Board approve the payment of Mr. L. J. Hortin's salary for next year on the basis of \$2,300.00 instead of \$2,240.00. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Titles of Mr. W. M. Caudill and Mr. Rue L. Beale and Part-Time Employment of Mr. W. J. Caplinger

Dr. Richmond called attention to the fact that his recommendations of April 11 to the Board of Regents for the employment of the faculty did not carry the full titles of

Mr. W. M. Caudill and Mr. Rue L. Beale nor did they specify that Mr. W. J. Caplinger was recommended as Director of the Training School on a part-time basis. He recommended, therefore, that the Board authorize corrections which will show that Mr. W. M. Caudill will serve as Dean of Men and Director of Student Personnel, that Mr. Rue L. Beale will serve as House Director of the Men's Dormitory and that Mr. W. J. Caplinger has been employed as Director of the Training School on a part-time basis and not full-time.

Motion was made by Judge Ferguson that the Board authorize corrections with reference to the titles of Mr. W. M. Caudill and Mr. Rue L. Beale and the basis of employment of Mr. W. J. Caplinger, in accordance with the President's recommendation. This motion was seconded by Dr. Crume and was unanimously carried.

#### Faculty Contracts Continued Through June, 1938

Dr. Richmond reported to the Board that the terms of certain members of the faculty would expire before the end of the fiscal year, and recommended that they be employed to continue through June, 1938, at the same rate of salary specified in their present contracts, as follows:

Mr. L. C. Fowler beginning June 21, 1938 and continuing through June 30, 1938 at the salary rate of \$150.00 per calendar month

Mr. J. N. Garton beginning June 1, 1938 and continuing through June 30, 1938 at a salary of \$125.00 per month

Mr. G. A. Murphey, who was employed for this year but granted a leave of absence to study, has been scheduled to resume his teaching duties at the opening of the summer school, therefore, he should be reemployed to begin his services on June 13, 1938 and continue through June 30, 1938, at the same salary rate which he was paid last summer, \$125.00 per calendar month.

Motion was made by Dr. Crume that Mr. L. C. Fowler, Mr. J. N. Garton and Mr. G. A. Murphey be reemployed for service in June, 1938, in accordance with the foregoing recommendations of the President. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Miss Mary Cunningham Offered Contract for Another Year

Dr. Richmond nominated Miss Mary Cunningham as a member of the faculty for the coming year at the same salary which she received last year, \$137.50 per calendar month.

Motion was made by Mr. Rogers that the Board offer Miss Mary Cunningham a contract as a member of the faculty in the Art Department for the coming year at a salary of \$137.50 per calendar month. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Classification of Faculty

Dr. Richmond stated that he was prepared now to submit his recommendations for the classification of the faculty, and he recommended that the ranking of the faculty be approved, as follows:

CLASSIFICATION OF FACULTY

July 1, 1938 -- June 30, 1939

Agriculture

A. Carman, B. S., M. A.	Professor
E. B. Howton, B. S., M. A.	Assistant Professor

Art

Mary Ed Hall, B. S., M. A.	Professor
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Biology

A. M. Wolfson, B. S., M. A., Ph.D.	Professor
G. B. Pennebaker, A.B., M.S., Ph.D.	Associate Professor
Liza Spann, A. B., M. A., Ph. D.	Associate Professor

Commerce

F. M. Gingles, B. S., M. B. A.	Professor
L. C. Fowler, B. S., M. A.	Assistant Professor
G. A. Murphey, B. S., M. A.	Assistant Professor

Education

G. T. Hicks, A. B., M. S., Ph. D.	Professor
G. C. Poret, A. B., M.A., Ph. D.	Associate Professor
Fred Shultz, A. B., M. A.	Associate Professor
Nellie May Wyman, B. S., M. A.	Assistant Professor

Geography and Geology

Floy Robbins, B. S., M.A., Ph. D.	Professor
W. M. Caudill, B. S., M. S.	Associate Professor

Health and Physical Education

Roy Stewart, A. B., M. A.	Professor
Carlisle Cutchin, A. B., M. A.	Associate Professor
James W. Moore, A. B., M. A.	Assistant Professor
Carrie Allison, B. S., M. A.	Assistant Professor
John E. Miller, B. S.	Instructor

Home Economics

Ruth Sexton, B. S., M. S.	Professor
Evelyn Slater, B. S., M. A.	Associate Professor

Languages and Literature

Herbert Drennon, A.B., M.A., Ph.D.	Professor
F. D. Mellen, A. B., M. S.	Associate Professor
Beatrice Frye, A. B., M. A.	Assistant Professor
Lillian Hollowell, A. B., M. A.	Assistant Professor
Nadine Overall, A. B., M. A.	Assistant Professor
L. J. Hortin, A. B.	Instructor

Mathematics

M. G. Carman, A.B., M.A., Ph. D.	Professor
Evelyn Linn, B. S., M. A.	Assistant Professor

Music

Price Doyle, B. S., M. A.	Professor
W. H. Fox, B. Mus., M. A.	Associate Professor
L. R. Putnam, B. S., M. S.	Associate Professor
F. P. Inglis, B. Mus., M. Mus.	Assistant Professor

Music (Con)

C. R. McGavern, B. Mus., M. Mus.	Instructor
Daisy E. Hinkle, B. M., M. A.	Instructor
J. N. Garton, B. M., M. M.	Instructor

Physical Sciences

Chas. Hire, A. B., M. A., Ph. D.	Professor
A. F. Yancey, A. B., M. S.	Assistant Professor
W. E. Blackburn, A. B., M. S.	Assistant Professor
R. A. Johnston, A. B., M. A.	Assistant Professor

Social Science

C. S. Lowry, A. B., M. A.	Professor
Forrest C. Pogue, A. B., M. A.	Associate Professor
G. C. Ashcraft, A. B., M. A.	Assistant Professor
Rue L. Beale, B. S., M. A.	Assistant Professor
Mayrell Johnson, B. S., M. A.	Assistant Professor

Training School

W. J. Caplinger, A. B., M. A.	Professor
C. M. Graham, B. S., M. A.	Associate Professor
Margaret Campbell, A. B., M. A.	Critic Teacher
Lora Frisby, B. S., M. A.	Critic Teacher
Clifton Thurman, B. S., M. A.	Critic Teacher
Roberta Whitnah, B. S., M. S.	Critic Teacher
Clara Rimmer, B. S., M. A.	Critic Teacher
Emma J. Helm, B. S., M. A.	Critic Teacher
Mattie S. Trousdale, B. S., M. A.	Critic Teacher
Desiree Beale, A. B., M. A.	Critic Teacher
Ola B. Brock, A. B.	Critic Teacher
Bertie Manor, B. S.	Critic Teacher
Naomi Maple, A. B.	Critic Teacher

Library

W. J. Gibson, B. S., M. A.	Associate Professor
Verna M. Goode, A. B.	Assistant Professor
E. L. Brown, A. B., B. S. in Lib. Sci.	Asst. Professor

Administrative Staff

Mrs. Cleo Gillis Hester, B. S., M. S.	Registrar
E. H. Smith, B. S.	Director of Extension
Marvin Wrather, B. S.	Asst. Dir. of Extension
Alice Keys, A. B., M. A.	Executive Secretary

Motion was made by Judge Ferguson that the Board approve the President's recommendations for the classification of the faculty and that the rank and title be accorded each one, as indicated in the foregoing recommendations. This motion was seconded by Dr. Crume and was carried unanimously.

Mr. Roy Stewart's Salary Increased

Dr. Richmond reported to the Board that Mr. Roy Stewart was not satisfied with the contract offered him and that, in view of the fact that his salary is somewhat out of line with those of some of the other Heads of Departments with similar training, and in consideration of the fine record that he has made in our college, he was recommending that Mr. Stewart's salary for next year be increased from \$2,800.00 to \$3,000.00.

Motion was made by Dr. Crume that the salary of Mr. Roy Stewart be increased to \$3,000.00 per year for the coming year. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### Purchase of College Farm

The next item of business given consideration was the purchase of a college farm. Mr. R. E. Broach, Business Manager, reported to the Board that he had communicated with Mr. Malcolm Sale, as instructed, and that Mr. Sale had agreed to sell his property for \$8,000.00, net cash, provided the college would relieve him of some outstanding rental contracts, which Mr. Broach added we could make arrangements to do. Based on this report, the cost of the combined Sale-Wilson tracts, now owned by Mr. Malcolm Sale and by Mr. J. D. Wilson, will be \$12,650.00 for approximately 127 acres.

The other property which was given serious consideration in connection with the purchase of a college farm was the 134 acre farm belonging to Mrs. Winona Stevens Jones and 50 acres of the L. C. Jones property which adjoins it, making a 184 acre tract which will cost \$17,500.00.

Mr. F. G. Burd, Director of Industrial and Agricultural Production of the Welfare Board, came to this meeting, on invitation of the President and Board, to inspect further the available properties and to give the Board the benefit of his opinion, based on his experience, as to the land which is most desirable for use as a college farm, taking into consideration the location, size, fertility of the soil, drainage, improvements, accessibility of electric current, water, etc.

Mr. Burd stated to the Board that, as he saw it, from the standpoint of productiveness, drainage, size, location and previous care, the Jones land is superior to any of the other tracts considered by the college. He called attention to the fact that the size of the Jones tracts will suit the needs of the college better than the combined Sale-Wilson farms (127 acres) which is really too small an acreage. Mr. A. Carman concurred in Mr. Burd's opinion.

### Purchase of Winona Stevens Jones and L. C. Jones Property for College Farm Authorized

Motion was made by Mr. Rogers that the Board of Regents authorize the purchase of the 184 acre tract of Jones property, now belonging to Mrs. Winona Stevens Jones and L. C. Jones, at a price not to exceed \$17,500.00. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### Sale-Wilson Property Selected as Alternate for College Farm

Motion was made by Dr. Crume that, in the event we are unable to trade for the Jones land, the Board authorize the purchase of the Sale-Wilson property, now belonging to Malcolm Sale and J. D. Wilson, at a price not to exceed \$12,650.00. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

### College Physician

The next item of business considered was the position of College Physician. In private session, Dr. Richmond read to the Board a letter which he had received from Dr. Hugh L. Houston with reference to the position and its demands, and the situation was discussed by the President and the members of the Board, but no definite action was taken.

Adjournment

Motion was made by Mr. Rogers that the Board adjourn.  
This motion was seconded by Judge Ferguson and carried  
unanimously.

J. D. Lunn  
Chairman

Alice Keys  
Secretary